



Hindhayes Infant School

First Aid policy

Addendum June 2020

At Hindhayes, we believe success is based on the partnerships between pupils, staff and the parent community. We endeavour to enrich and develop each child to be a successful individual that will become an active community citizen of the future.

Approved on: _____

Signed: _____

Role: _____

Introduction

During this unprecedented time of a global Pandemic causing significant changes to the way that schools operate, Hindhayes will reflect the need to apply social distancing and safer working practices as set out in the schools risk assessment and through guidance set out in Department for Education publications:

<https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care>

<https://www.hindhayes.co.uk/page/?title=Hindhayes+School+Risk+Assessment&pid=267>

Further guidance about the use of PPE can be found here:

<https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care/safe-working-in-education-childcare-and-childrens-social-care-settings-including-the-use-of-personal-protective-equipment-ppe>

Actions of Emergency First Aiders, Forest School First Aiders, Paediatric First Aiders, First Aid co-ordinator and Managers with First Aid responsibility remain the same as in the 'usual policy'

First aid kits

There is a first aid kit in each classroom. One member of staff has responsibility for topping them up as necessary. First aid kits are also kept in the Willow room. During this period of global pandemic it will be the responsibility of the pod leaders to maintain the contents of their first aid kits. The first aid co-ordinator can source resources for staff without entering a different pod. Orders can continue to be placed through the school office as usual.

First aid treatment in school – see Critical Incident COVID-19 policy addendum for more information on treatment of children / staff with coronavirus symptoms.

In the event of injury or medical emergency a first aider must be contacted immediately. If there is no first aider or Paediatric First aider within a pod, the schools phone system will be used to contact Kate Nester or Lucy Shakesby to refer a suitable first aider to go to the Willow room to treat the patient – PPE will be used to prevent contamination across pods when the first aider returns and donning, doffing and handwashing procedures followed.

If symptoms are determined to be of OCID-19 then the procedures set out in the school's risk assessment and COVID-19 Critical Management Policy Addendum will be followed strictly.

If the situation is life threatening an ambulance must be called immediately. If not life threatening the first aider will decide in conjunction with Senior Management whether an ambulance should be called. Pupils with routine medical problems – sickness/headaches etc should be referred to Kate Nester / Lucy Shakesby via telephone to determine if the child needs to go home.

Medication

To limit the possibility of the transference of COVID-19 into a pod through items coming into school from home, wherever possible children who require medication will be advised to take their medication before coming to school and after getting home. As the timings of the day have been reduced this will hopefully be achievable in most cases. If a child needs medicating through the day, a parent will be asked to meet their child outside the school building to administer it.

First aid treatments

Minor first aid treatments are recorded on forms available in First Aid kits. The form is held by the pod teacher who informs parents verbally but does not give out forms to take home to limit school / home transference and to maintain social distancing at pick up times.

